



Co-funded by the
Erasmus+ Programme
of the European Union



Strengthening of Internationalization in B&H Higher Education
561874-EPP-1-2015-1-BE-EPPKA2-CBHE-SP

**Report of mentors for the
University of Mostar**

Work package	Title
4	Pilot activities of internationalisation
Activity	Title
4.4.	Visit of mentors

<i>Dates</i>	19 March 2018
<i>City</i>	Mostar
<i>Meeting venue</i>	Rectorate of each institution

MEETING REPORT PILOT VISITS STINT PROJECT

General remarks:

1. All activities should clearly bear the logo of the STINT and Erasmus+ project.
2. All activities have to be traceable via the website of the home university and the links have to send to Nenad so that he can add the link to the STINT website.
3. All universities should clearly indicate how these pilot activities have improved international cooperation in the home university. This should happen via a very limited number of indicators.
4. All universities should also clearly indicate how they use the equipment in the framework of the project. This has also to be added as much as possible to the completed templates.
5. All pilot activity reports have to be reviewed by adding the appropriate web link (with STINT logo)

Meeting attended by :

IPP: Carla Carneiro and Mónica Vieira

University of Mostar: International Office, Vice Rector

Presented four pilot activities:

- **Development and adoption of the Rulebook for international capacity building projects**
 - ✓ There is now a new office for International projects KA2
 - ✓ Previous research on existing rulebooks was made
 - ✓ The draft of this rulebook has been done by the office and is now being analysed by the legal office.
 - ✓ Dissemination of the rulebook is planned: website of faculties and university website as well; the representative of each faculty.
 - ✓ It is expected that this rulebook will have an impact on the University having proposals submitted as a coordinator.

Remarks/Suggestions:

- ✓ Important to have adequate dissemination of rulebooks

- **ONLINE Platform for tracking mobility**

- ✓ Still in draft;
- ✓ It is to be available at the new webpage;
- ✓ Will provide several documents and will enable student to apply through the platform;
- ✓ Will allow to the IRO to monitor the whole process and having mobility numbers, trends and potential candidates.

Remarks/Suggestions:

- ✓ Very useful and important tool for internationalisation and to make the mobility processes quicker and with less paper.
- ✓ Print screens of the draft version of the platform has been asked.

- **Development and adoption of the Rulebook for organisation of international summer schools**

- ✓ This is one rulebook for the university, instead of the faculties having one each;
- ✓ The aim of this rulebook is to have a summer school at the university level and as a coordinator;
- ✓ Having the process centralised and having the IRO supporting the organization of summer schools;
- ✓ The rulebook is still in discussion;
- ✓ The same dissemination strategy is planned.

Remarks/Suggestions:

- ✓ Important to have adequate dissemination of rulebooks

- **University ECTS Coordinator (coordination) – to define role and responsibilities**
 - ✓ The rulebook for mobility (already adopted) has the obligations /role of the ECTS coordinator
 - ✓ The ECTS coordinator is likely to be the Vice-Dean to overcome additional costs
 - ✓ It is expected to increase mobility and improve the recognition procedures

Remarks/Suggestions:

- ✓ The ECTS coordinator is a very important role and has an impact on the quality of mobilities and recognition procedures.

Project number: 561874-EPP-1-2015-1-BE-EPPKA2-CBHE-SP

"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"